

Kleos

Use case #1

Managing the relentless flow of tasks

The big challenge: coping with your overwhelming workload

If you're like most lawyers, you're short of time, most of the time. You can be inundated with documents to read and file. And that's when you're not lost in email threads and interrupted by phone calls. Ask any lawyer when she is most productive and the almost unanimous response will be: in the night or on the weekend. Why? The lack of interruptions.

Laying your hands on the right contract or court submission at the right moment is a daily challenge, especially if you're out of the office. And, when you do finally get hold of it, there's always that nagging doubt that the latest version might just be sitting in someone else's inbox.



The Kleos solution that gives you more time

With Kleos, you can easily keep on top of all your cases: any document, court submission, email, event, due date, task, contact, time sheet or invoice are with you 24/7 on all your devices. Without fail, you'll always have the latest version to hand. That goes for your clients and third parties too, with whom you can securely share documents and comments with Kleos Connect.

That's why 14,000 legal professionals have already used Kleos to manage more than 1 million cases, track over 100 million documents and generate 50 million timesheets.

Five ways you can put Kleos to good use when managing your cases

1. Create case files that can be accessed anywhere and edit them on the move

Create and work quickly and easily with documents and emails. Everything is linked to your case, forever. Access and update cases, contacts, diary tasks and time sheets from any device, in the office or in court.

2. Access historic case information with best-in-class search

If you need to reference an important fact from a previous case, you can quickly pinpoint the relevant file to help steer your next client conversation.

3. Share latest file versions securely with your clients and with third-parties

No more sharing files in the public cloud, built for people to share

holiday snaps, not confidential information! If you need to share and comment on documents with you clients, **Kleos Connect** enables you to do this with one tap, from one app in total security, with class-leading ISO 27001 security certification.

4. Collaborate within the firm

Forget long email threads and photocopied notes. **Kleos** allows you share info, files, bills, tasks and calendars instantly with real-time syncing across all your devices.

5. Connect to e-court

Make life easier with an automatically synchronised agenda and seamless communication with the e-court.

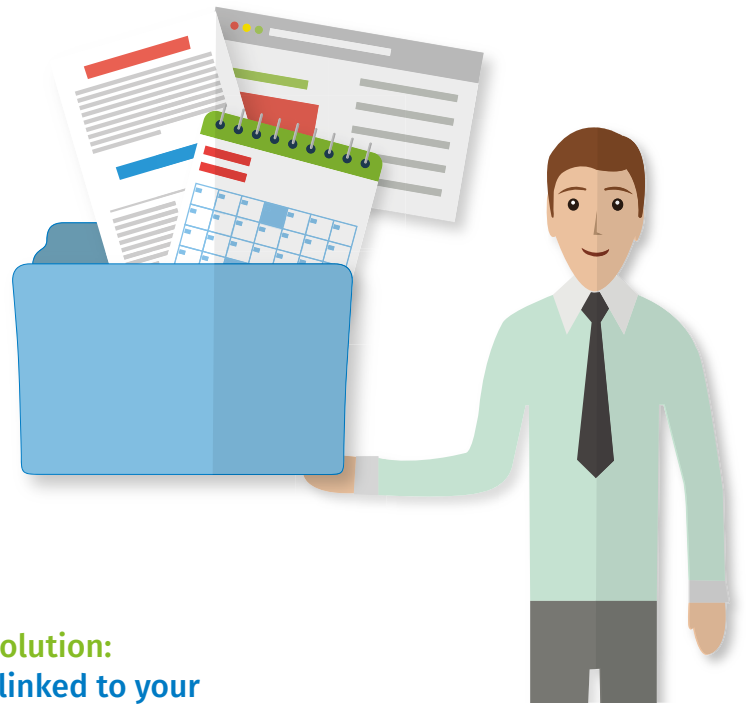
See Kleos in action

The scenario: managing recurrent commercial litigation cases efficiently

Mark's firm thrives on the efficient use of time. The more trade debts he can recover for his commercial clients, the more revenue his firm makes. Working on a fixed fee basis for recurrent disputes, he needs to be super-efficient to deliver value for his clients and margin for his firm. That means keeping on top of all his cases and sticking to a well-trodden process.

The historical problem: a tangle of documents, emails and tasks

In the past, Mark had to rely on a file server to store and access all his case files. More often than not, the latest version wasn't there: it was tangled in an email thread with comments from his client. What's more, he didn't have full visibility on dates and deadlines or a consistent way of managing case-related tasks.



The Kleos solution: everything linked to your case, forever!

With **Kleos**, everything is now in one place: letters before action, statutory demands, draft winding up petitions and court proceedings – all linked to email threads and due dates. In fact, he estimates that he's saved two hours a week searching for information within cases.

Mark can access and edit documents wherever he is: in the office, at home or in court. Which means he maximises each moment of his day. He can edit files in Word, Excel and Outlook, knowing that everything is automatically saved back to the case in **Kleos**. Even better, he can use document templates to automate tasks that are repetitive, like drafting letters and appointment confirmations. All this, he estimates, is giving him over 30% more billable time.

His clients are happier too, because they can keep track of what's going on, knowing their sensitive information is stored securely. He believes 1 in 5 customers are now more likely to stay with the firm because of the collaboration made possible with **Kleos Connect**.

The result: a well-oiled, profitable machine

Now Mark can handle multiple recurrent disputes at once. Efficiently, professionally and profitably.

If you are thinking about cloud-based legal practice management software, then it's time to take a look at **Kleos**! Schedule a demo today:
www.kleos.wolterskluwer.com/en/schedule-demo/